

2021 CSSCI Business Meeting
Conducted by Zoom
May 26th 2021, 12:50PM-1:30PM EDT, 11:50AM-12:30PM CDT

Agenda

1. Open and Welcome (Jacobs) – 5 minutes
2. Secretary’s Report (Sankaran) – 5 minutes
 - a. Review and approval of Business Meeting Minutes from Nov 2020
3. Treasurer’s Report (Lee) – 5 minutes
 - a. Review and approval of Treasurer’s Report
4. Committee Reports
 - a. Nominating Committee (Jacobs) – 10 minutes
 - i. Acknowledgment of Outgoing Advisory Board Members
 1. Dr. Charles Baukal
 - ii. Vice Chair of the Section / Chair of the Advisory Board
 1. Nominations
 - a. Dr. Waruna Kulatilaka
 - b. Open-floor
 2. Voting action
 - b. ByLaws (Tacina) – 10 minutes
 - i. Voting action
5. Old Business
 - a. 2021 US National Meeting: CSS/CI Hosting (Petersen) – 5 minutes
 - b. 2022 CSS/CI Spring Technical Meeting (Jacobs / Samimi-Abianeh) – 5 minutes
 - i. Host: Wayne State University, Detroit, Michigan.
 1. Prof. Omid Samimi-Abianeh (WSU)
6. New Business
 - a. 2023 US National Meeting
 - b. 2024 CSS/CI Spring Technical Meeting
 - c. 2025 US National Meeting
 - d. Ways to get involved (Jacobs) – 5 minutes
7. Next Meeting
 - a. To be associated with the 2022 CSS/CI Spring Technical Meeting, Detroit, Michigan.
8. Adjournment

1. Tim Jacobs called the meeting to order at 12:54P EDT. A quorum is present.

2. Secretary’s report: Ramanan Sankaran gave a summary of the CSSCI Board of Advisors meetings and activities. Email the secretary for more details. The Nov 2020 business meeting minutes were emailed to the membership ahead of the current meeting. Chuck Baukal moved to accept the minutes. Patrick Lynch seconded. Passed by voice vote.

3. Nominating committee report was presented by Tim Jacobs. Chuck Baukal was thanked for his service to the CSSCI as he leaves the advisory board as the past chair. Waruna Kulatilaka was nominated to the executive committee as the vice chair. The position is also the chair-elect of the advisory board and will have a 6 year term ending in 2027. Nominations were invited from the floor and none were received. A

motion to elect Waruna Kulatilaka was moved by Chuck Baukal. Eric Petersen seconded. The motion to elect passed by a vote of affirmation. The new elect's term as vice-chair will begin immediately.

4. Treasurer's report was presented by Tim Jacobs. Federal tax report and the state annual report were filed in Feb 2021. No new expenditures were incurred in 2021. Rob Tranter moves to accept the treasurer's report. Chuck Baukal seconded. None opposed. Motion carries.

5. Tim Jacobs presented the changes to by-laws proposed by the committee. Eric Petersen moves to accept the changes to the by-laws. Ya-Ting Liao seconded. No discussions or questions from the floor. The motion passed by voice vote and affirmation.

6. Eric Petersen provided updates on the 2021 US National meeting and thanked the organizers and volunteers. Tim Jacobs provided an overview of the 2022 Spring technical meeting venue at Wayne State University in Detroit, MI. Future technical meetings related to CSSCI and ways to get involved with CSSCI were presented.

7. Chuck Baukal moved to adjourn the meeting. Ya Ting Liao seconded. None opposed and the motion passed by voice vote. The meeting was adjourned at 1:40P EDT.